

# Formulare administrative

[ncpwideranet.eu](http://ncpwideranet.eu)

## Partea A



# Formulare administrative

[ncpwideranet.eu](http://ncpwideranet.eu)



# Introducere

**Portalul Funding and Tenders** este punctul unic de acces pentru participanții și experții în programele de finanțare și în licitațiile gestionate de către Comisia Europeană și de către alte organisme ale UE.

The screenshot shows the homepage of the 'Funding & tender opportunities' portal. At the top, there is a navigation bar with the European Commission logo and the text 'Single Electronic Data Interchange Area (SEDIA)'. Below this is a search bar with the placeholder text 'Search calls for proposals and tenders by keywords, programmes...'. The main content area is a grid of 'EU Programmes' including: Asylum, Migration and Integration Fund (AMIF), Border Management and Visa Instrument (BMVI), Customs Control Equipment Instrument (CCEI), Connecting Europe Facility (CEF), Citizens, Equality, Rights and Values Programme (CERV), Creative Europe (CREA), Customs Programme (CUST), Digital Europe Programme (DIGITAL), Europe Direct (ED), European Defence Fund (EDF), European Parliament (EP), EU Anti-fraud Programme (EUAf), European Solidarity Corps (ESC), Erasmus+ Programme (ERASMUS), EU4Health Programme (EU4H), European Social Fund + (ESF), European Maritime, Fisheries and Aquaculture Fund (EMFAF), Euratom Research and Training Programme (EURATOM), Fiscalis Programme (FISC), Innovation Fund (INNOVUND), Internal Security Fund (ISF), Horizon Europe (HORIZON), Single Market Programme (SMP), Social Prerogative and Specific Competencies Lines (SOCP), EU External Action (RELEX), Interregional Innovation Investments (I3), Just Transition Mechanism (JTM), Justice Programme (JUST), Protection of the Euro against Counterfeiting Programme (PERICLES), Pilot Projects and Preparatory Actions (PPPA), Programme for the Environment and Promotion of Agricultural Products, Research Fund for Coal & Steel, Union Civil Protection Mechanism, and Information Measures for the EU.

On the right side, there is a 'News' section with the following items:

- Information Session on the call for proposals information and awareness raising campaigns on the risks of irregular migration in third countries and within Europe AMIF-2022-TF1-AG-INFO**  
Recording of the information session for the call: information and awareness raising campaigns on the risks of irregular migration in third countries and within...  
20 May 2022
- The amendment to the Horizon Europe Work Programme 2021-2022 was adopted**  
The Commission adopted this amendment on 10 May 2022. Please read the related Press Release. The updated calls for proposals and topics are available under t...  
18 May 2022
- We need your feedback to improve the Portal services**  
The team behind the Portal wants to know your opinion. In this short survey you are invited to share your experience. Let us shape a better service together!

Below the news section are 'Events' and 'Useful links' sections. The 'Useful links' section includes:

- Calls for tenders on Ted
- Overview of all EU funding opportunities

At the bottom of the page, there is a footer with the text: '© 2018 European Commission | About | Free text search | IT Helpdesk | Cookies | Legal Notice | APIs'.

# Identificarea unui apel adecvat pentru propunere

Comisia Europeană și organismele sale de finanțare publică apelurile de propuneri pe Portalul Funding & Tenders.

The image shows two side-by-side screenshots of the European Commission's Funding & Tenders Portal. The left screenshot shows the search bar highlighted with a red box. The right screenshot shows the search dropdown menu also highlighted with a red box, with 'Search funding & tenders' selected. Below the search bar is a grid of EU programmes, with 'Horizon Europe (HORIZON)' highlighted by a red box.

Search calls for proposals and tenders by keywords, programmes...

Search funding & tenders  
Funding updates  
Archived funding (FP7-CF)

EU Programmes

Asylum, Migration and Integration Fund (AMIF)	Border Management and Visa Instrument (BMVI)	Customs Control Equipment Instrument (CCEI)	Connecting Europe Facility (CEF)	Citizens, Equality, Rights and Values Programme (CERV)	Creative Europe (CREA)
Customs Programme (CUST)	Digital Europe Programme (DIGITAL)	Europe Direct (ED)	European Defence Fund (EDF)	European Parliament (EP)	EU Anti-fraud Programme (EUFAP)
European Solidarity Corps (ESC)	Erasmus+ Programme (ERASMUS)	EU4Health Programme (EU4H)	European Social Fund + (ESF)	European Maritime, Fisheries and Aquaculture Fund (EMFAF)	Euroatom Research and Training Programme (EURATOM)
Fiscals Programme (FISC)	Innovation Fund (INNOVFUND)	Internal Security Fund (ISF)	Horizon Europe (HORIZON)	Single Market Programme (SMP)	Social Pragmatic and Specific Competences Lines (SOCP)
EU External Action (RELEX)	Interregional Innovation Investments (I2)	Just Transition Mechanism (JTM)	Justice Programme (JUST)	Protection of the Euro against Counterfeiting Programme (PERICLES)	Pilot Projects and Preparatory Actions (PPPA)

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# Identificarea unui apel adecvat pentru propunere **FILTRE**

Filtrele sunt afișate în partea stângă. Puteți utiliza un singur filtru sau să le combinați:

## Căutarea text

pentru a căuta după un cuvânt cheie

## Status

există 3 opțiuni – Forthcoming, Open for submission și Closed

## Perioada de programare

2021-2027 sau 2014-2022

## Filtru de program

pentru a selecta un anumit program din lista

## Filtru apel

utilizat în cazul în care se cunoaște exact denumirea apelului

## Codul CPV

se referă la cuvinte cheie în contextul licitațiilor

The screenshot displays the 'Funding & tender opportunities' page on the European Commission's Single Electronic Data Interchange Area (SEDIA). The page features a navigation bar with options like 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. The main content area is divided into two columns. The left column contains several filter sections, each with a red box highlighting a specific element: a search bar with a magnifying glass icon; a 'Match whole words only' checkbox; radio buttons for 'GRANTS' (selected) and 'TENDERS'; a 'Submission status' section with three buttons: 'Forthcoming (20)', 'Open for submission (197)', and 'Closed (5851)'; a 'Programming period' dropdown menu; a 'Filter by Programme / Programme group' dropdown menu; a 'Filter by call' dropdown menu; a 'Type of grants calls' dropdown menu; and a 'CPV code (Tenders Only)' dropdown menu. The right column displays a list of funding and tender opportunities, with the title 'Funding and tenders (6268)'. The list includes details for three specific opportunities: 'Alternative Fuel Infrastructure Facility - Unit Contributions', 'Alternative Fuel Infrastructure Facility - Works - LNG', and 'Alternative Fuel Infrastructure Facility - Works - Zero Emissions', each with its own programme, type of action, and opening date. A fourth opportunity, 'Hop On Facility', is also visible at the bottom of the list.

# Identificarea unui apel adecvat pentru propunerea SORTAREA REZULTATELOR

Când ați obținut o listă de rezultate, puteți utiliza opțiunile **SORT BY**.

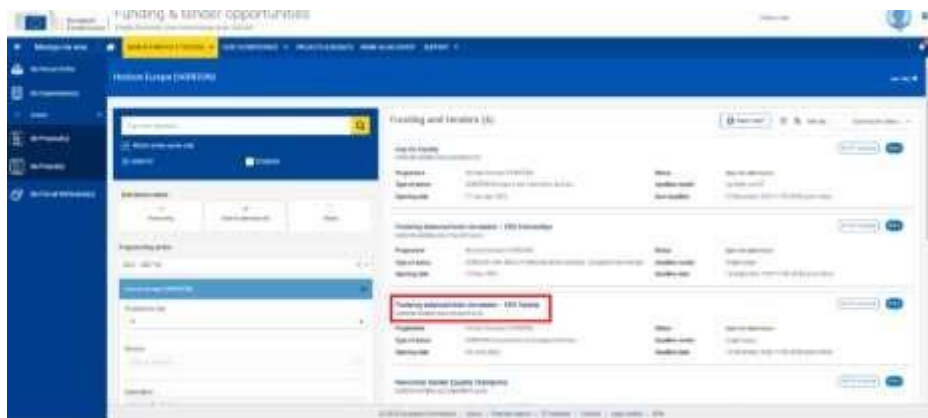
The screenshot shows the European Commission's 'Funding & tender opportunities' website. The main content area displays a list of 'Funding and tenders (6)'. A 'Sort by' dropdown menu is open, showing options: 'Submission status', 'Opening date (Grants)/ Publication date (Tenders) asc', 'Opening date (Grants)/ Publication date (Tenders) desc', 'Title asc', and 'Title desc'. A red box highlights the dropdown menu. A blue arrow points from the right side of the image to the 'Sort by' dropdown menu.

Programme	Type of action	Opening date	Status	Deadline model	Next deadline
Horizon Europe (HORIZON)	HORIZON Research and Innovation Actions	27 January 2022	Open for submission	multiple cut-off	10 November 2022 17:00:00 Brussels time
Horizon Europe (HORIZON)	HORIZON TMA MSCA Postdoctoral Fellowships - European Fellowships	12 May 2022	Open for submission	single stage	14 September 2022 17:00:00 Brussels time
Horizon Europe (HORIZON)	HORIZON Coordination and Support Actions	29 June 2022	Open for submission	single stage	15 November 2022 17:00:00 Brussels time

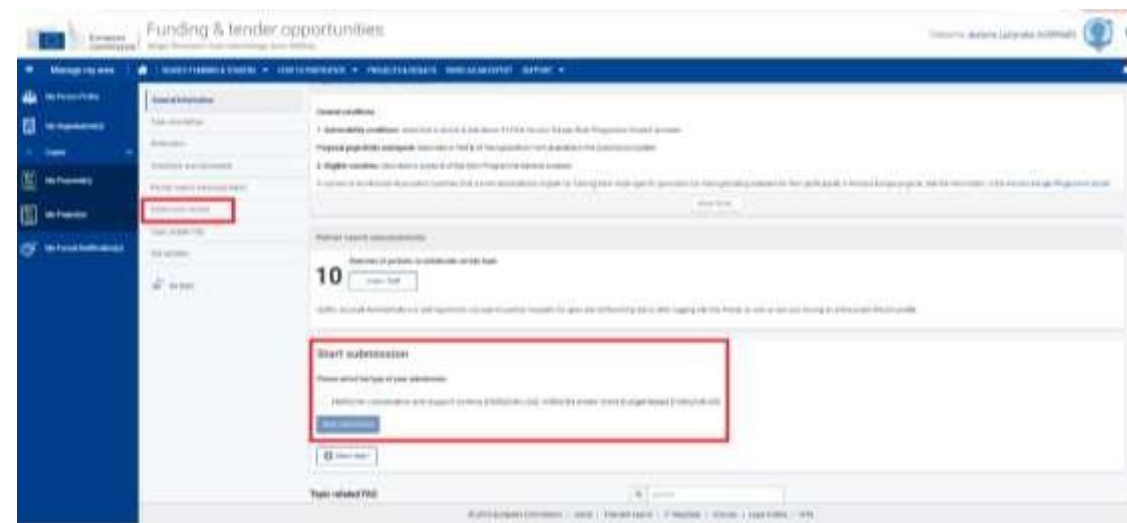
- status-ul depunerii
- data deschiderii
- titlu
- ID
- termen de depunere

# Selectarea propunerii

1. Faceți clic pe titlul topic-ului pentru a accesa pagina de descriere a apelului:



2. Derulați în jos la **Start submission** în pagina apelului sau selectați **Submission Service** din lista din stânga. Apoi faceți clic pe **Start Submission**.



3. Și la final, confirmați alegerea.



# Găsirea organizației și selectarea rolului

- Pentru a putea depune propunerea, organizația dumneavoastră trebuie să fie înregistrată la Comisia Europeană. Dacă cunoașteți PIC-ul unic de 9 cifre (Participant Identification Code) al organizației, introduceți-l direct.
- Organizația dumneavoastră este identificată și printr-un nume scurt, furnizat de obicei în timpul înregistrării.
- Selectați-vă rolul (Main Contact sau Contact person).

European Commission | Funding: Submission Service

Progress bar: Login, Topic selection, Create proposal, Participants, Proposal forms, Submit

### Create proposal

**Deadline**  
15 November 2022 17:00:00 Brussels Local Time  
111 days left until closure

**Call data**  
Call: HORIZON-WIDERA-2022-TALENTS-03  
Topic: HORIZON-WIDERA-2022-TALENTS-03-01  
Type of action: HORIZON-C-SA  
Type of MDA: HORIZON-AG  
Topic and type of action can only be changed by creating a new proposal.

**Download Part B templates**  
Download part B templates

**Support & Helpdesk**  
Online Manual | IT Help To...  
IT Helpdesk | FAQ  
Service Desk: EC-FUNDING-TENDER-SERVICE.0E@ec.europa.eu | +32 2 29 492222

Please submit your proposal at the latest 48 hours before the deadline (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

**Find your organization**  
PIC ID: [input field]  
Short name: [input field] Search

**Your role**  
Please indicate your role in the proposal:  
 Main contact  
 Contact person

**Your proposal**  
It will appear also in the "General Information" section of the Application Form (Part A) and can also be updated there.  
Acronym: [input field]  
Short Summary: [input field]



# Acronim și Short Summary

- Creați-vă propriul **Acronim** – ar trebui să fie scurt, ușor de reținut și pronunțat ([instrument util](#))
- Completați **Short Summary** – explicați în mod clar: obiectivele propunerii, modul în care acestea vor fi atinse, relevanța lor pentru programul de lucru.

European Commission | Funding: Submission Service

Welcome

Progress bar: Login, Topic selection, Create proposal, Participants, Proposal forms, Submit

### Create proposal

**Deadline**  
15 November 2022 17:00:00 Brussels Local Time  
111 days left until closure.

**Call data**  
Call: HORIZON-WIDERA-2022-TALENTS-03  
Topic: HORIZON-WIDERA-2022-TALENTS-03-01  
Type of action: HORIZON-CSA  
Type of MGA: HORIZON-AG  
Topic and type of action can only be changed by creating a new proposal.

**Find your organisation**  
Please submit your proposal at the latest 48 hours before the deadline (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

Search for PIC and Short name

**Your role**  
Please indicate your role in this proposal:  
 Main contact  
 Contact person

**Your proposal**  
It will appear also in the "General information" section of the proposal.  
Acronym\*  
Short Summary\*

Buttons: Online Manual, IT Helpdesk, IT Helpdesk, FAQ, Service Desk, Download part B templates, Skip and go to next step

# Suport și Helpdesk

European Commission | Funding: Submission Service

Welcome

Progress: Login, Topic selection, **Create proposal**, Participants, Proposal forms, Submit

### Create proposal

**Deadline**  
15 November 2022 17:30:00 Brussels Local Time  
111 days left until closure

**Call date**  
Call: HORIZON-WIDERA-2022-TALENTS-03  
Topic: HORIZON-WIDERA-2022-TALENTS-03-01  
Type of action: HORIZON-CSA  
Type of MGA: HORIZON-AG  
Topic and type of action can only be changed by creating a new proposal.

**Download Part B templates**  
Download part B templates

**Support & Helpdesk**  
Online Manual | IT How To  
IT Helpdesk | FAQ

**Service Desk:**  
EC-FUNDING-TENDER-SERVICE-DESK@ec.europa.eu  
+32 2 29 80222

Please submit your proposal at the latest 48 hours before the deadline (to avoid system congestion or system incompatibility issues). Late proposals will not be accepted. Don't wait until the end because you are worried about confidentiality – we will not open the proposals before the deadline. You can submit the proposal as many times as you wish up until the deadline. Each new submitted version will replace the previous one.

**Find your organisation**  
PIC \* [input] Short name \* [input] Search  
Organisations you have been previously associated with: (Click to select)  
PIC [input]

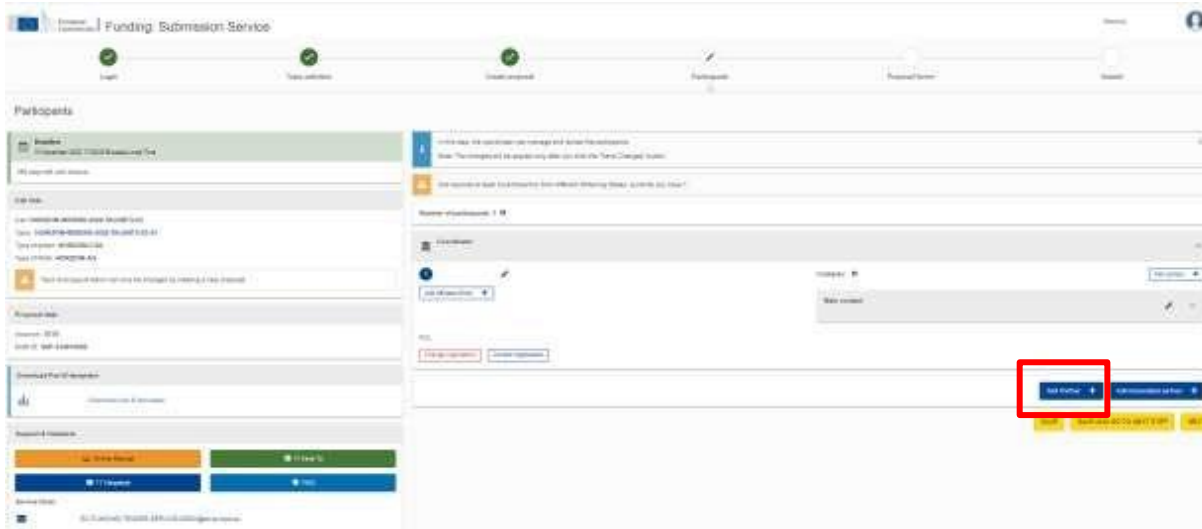
**Your role**  
Please indicate your role in this proposal \*  
 Main contact  
 Contact person

**Your proposal**  
It will appear also in the "General information" section of the Application Form Part A and can also be updated there.  
Acronym \* [input]  
Short Summary \* [input]

SAVE AND GO TO NEXT STEP

# Participanți – crearea consorțiului (1)

1. Faceți clic pe butonul **Add Partner**



2. Introduceți numele organizației partener sau PIC-ul și selectați Search

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

Type your organisation name or PIC \*

Enter value

250

Search

## Diferența dintre acțiunile specifice Coordonatorului și cele ale Partenerului

Acțiune	Coordonator propunere	Partener
Selectarea apelului	Da	Nu
Adăugare, invitare participanți	Da	Nu
Depunerea propunerii	Da	Nu
Citirea propunerii complete	Da	Da
Definirea tabelelor referitoare la buget	Da	Da, cu drepturi de a completa doar secțiunea pentru organizația lor
Crearea contactelor pentru un partener	Da	Da, cu drepturi de a completa numai informații pentru organizația lor

Mai multe informații: [Proposal Submission Service User Manual](#)

## Participanți – crearea consorțiului (2)

3. Găsiți organizația partenerului dumneavoastră.  
Faceți clic pe butonul **CO** dacă doriți să îl contactați.

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country (by usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789").

Type your organisation name or PIC \*

University of Oxford

Search

<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED
<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED
<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED	<b>PIC: 00000000</b> University of Oxford Looking for: Country: GB Status: DECLINED

More results were found

[View complete list](#)

To register your organisation for a Participant Identification Code (PIC) click here.

Funding & tender opportunities

Best & Audit Management Services will be available on Thursday, 28.07.2022 between 07:00 and 19:00 CET.

SEARCHING & TENDERS | NEW OPPORTUNITIES | PROJECTS & RESULTS | VIEW ALL EVENTS | SUPPORT

My Profile

My Opportunities

My Projects

My Personal Notifications

My Name: John A. Smith

My Email: john.smith@university.ac.uk

Pass your name last

My Profile

My Name: John A. Smith

My Email: john.smith@university.ac.uk

Pass your name last

My Profile

My Name: John A. Smith

My Email: john.smith@university.ac.uk

Pass your name last

## Participanți – crearea consorțiului (3)

4. Sau faceți clic pe butonul **Use** pentru a selecta organizația parteneră

Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information (like country) usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "DE123456789").

Type your organisation name or PIC \*

University of Oxford Search

<b>PIC: 00000000</b> United Overseas Bank Leasing only Country: JP Status: OBSOLETE	<b>PIC: 00000000</b> The University of Oxford Country: GB Status: VALIDATED	<b>PIC: 00000000</b> The University of Oxford Country: GB Status: VALIDATED
<b>PIC: 00000000</b> The University of Oxford Country: GB Status: VALIDATED	<b>PIC: 00000000</b> The University of Oxford Country: GB Status: VALIDATED	<b>PIC: 00000000</b> The University of Oxford Country: GB Status: VALIDATED

More results were found

[View complete list](#)

To register your organisation for a Participant Identification Code (PIC) click here

5. Selectați rolul corespunzător în cadrul proiectului al persoanei de contact a partenerului, cât și drepturi de acces. Completați toate informațiile necesare.

University of Oxford

Please enter the contact name and details:

Project Role \* Main contact

Access Rights \* Participant contact (full access)

First Name \*

Last Name \*

Email Address \*

University of Oxford

Please enter the contact name and details:

Project Role \* Contact person

Access Rights \* Team member (read-only access)

Participant contact (full access)

First Name \*

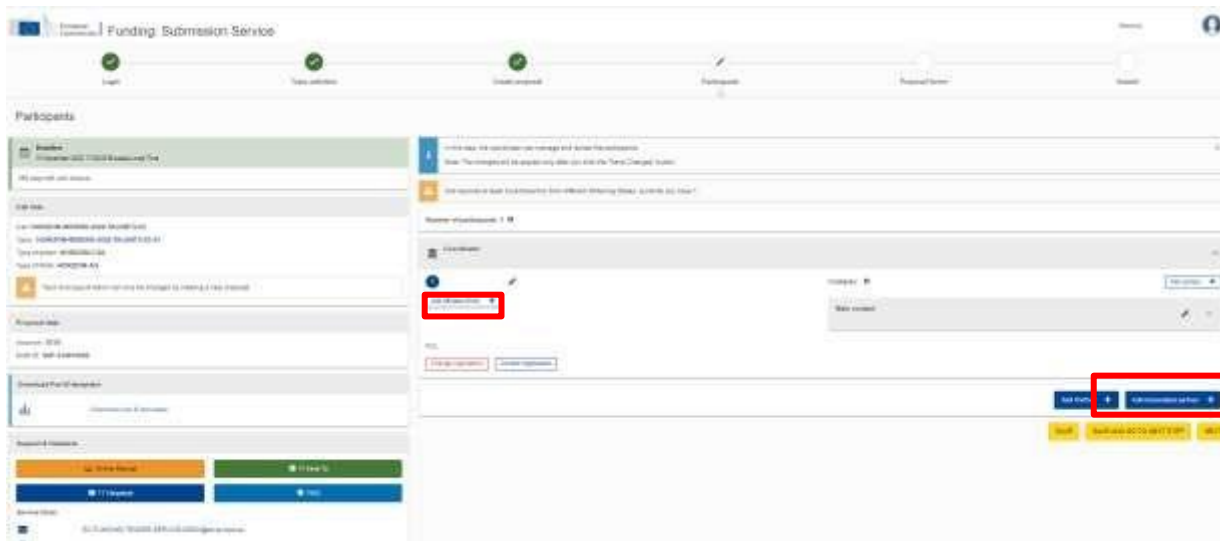
Last Name \*

Email Address \*

Add contact

## Participanți – crearea consorțiului (4)

Pentru acest apel, veți avea posibilitatea de a adăuga parteneri asociați și entități afiliate legate de coordonator sau de parteneri, făcând clic pe butoanele **Add Affiliated Entity** și **Add Associated Partner**



Introduceți denumirea sau PIC-ul entităților afiliate/partenerilor asociați și faceți clic pe Căutare

### Find your organisation

You may enter a (complete or partial) organisation name (e.g. "Oxford" or "University of Oxford"). Entering additional information like country/city usually leads to better results. You may also search based on VAT number of the organisation in international format (e.g. "GB123456789")

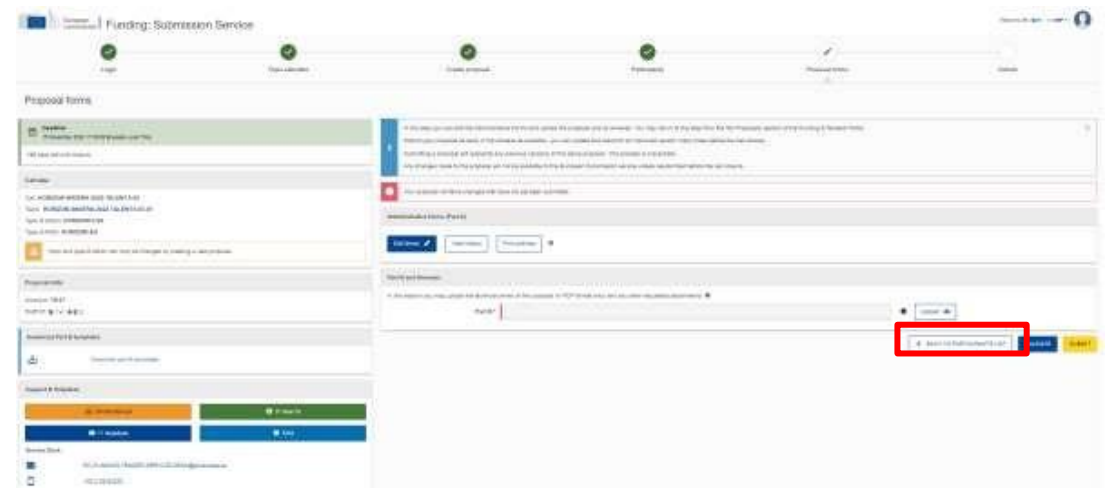
Type your organisation name or PIC \*

# Modificarea consorțiului

Accesați propunerea din Portalul Funding & Tenders, faceți clic pe butonul **Actions** de lângă propunere și selectați **Edit Draft**.



Faceți clic pe butonul **Back to Participants list**

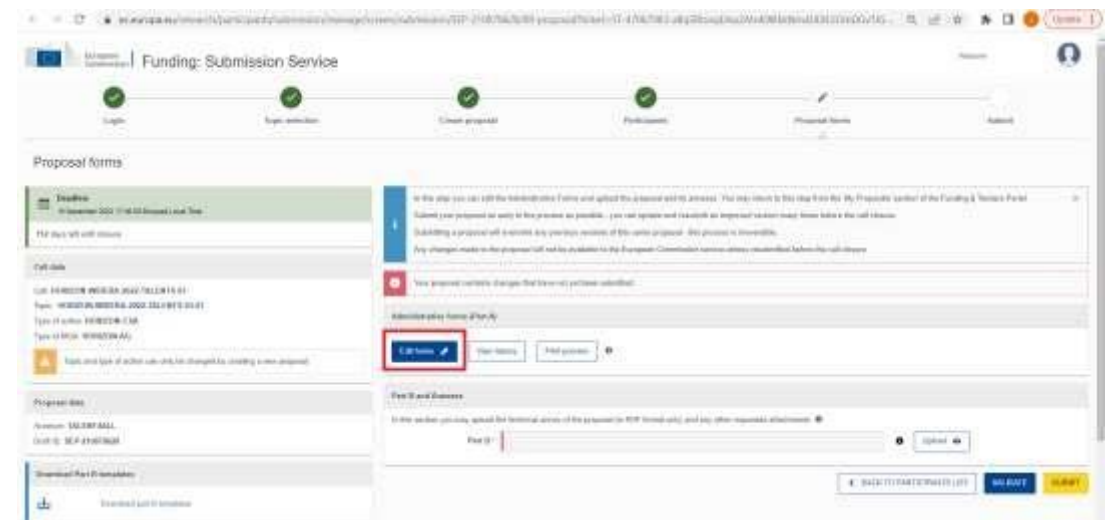
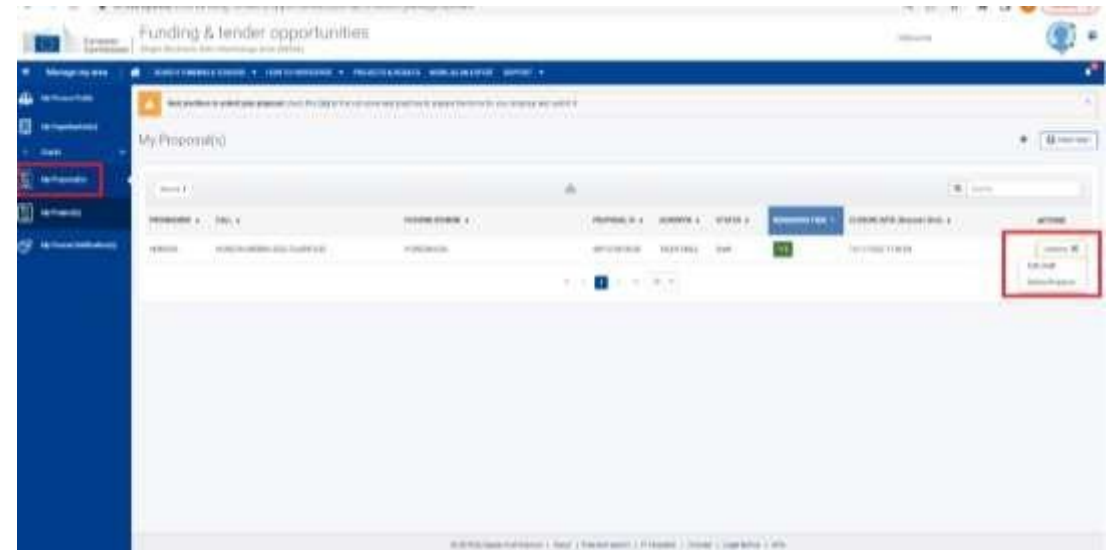




# Formularele propunerii

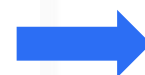
Faceți clic pe meniul de depunere dacă tocmai ați creat propunerea de proiect sau, pentru a accesa un formular de propunere de proiect salvat anterior. În Portalul Funding & Tenders, faceți clic pe butonul **Actions** de lângă propunere și selectați **Edit Draft**.

Propunerea se va deschide afișând ecranul **Proposal forms**: când faceți clic pe butonul **Edit forms**, se va deschide formularul administrativ (Partea A).



## Editarea și completarea formularului

- Când faceți clic pe butonul **Edit forms** din meniul de depunere, apare ecranul **Proposal forms**; formularul se deschide în prima pagină din browser.
- Prima pagină include **Table of contents** și **Call information**.
- Puteți reveni la acest ecran făcând clic pe butonul **Table of contents** în orice moment.
- De asemenea, este posibil să navigați la oricare dintre secțiunile din formular făcând clic pe butonul **Show** din **Table of contents**.



< Exit form      Table of contents      General Information >

Table of contents    Validate form    Save form    Save & exit form

Administrative forms

**Call: HORIZON-WIDERA-2022-TALENTS-03**  
( Fostering balanced brain circulation (BBC) - ERA Talents)

**Topic: HORIZON-WIDERA-2022-TALENTS-03-01**

**Type of Action: HORIZON-CSA**  
(HORIZON Coordination and Support Actions)

**Proposal number:**

**Proposal acronym: Acronym is mandatory**

**Type of Model Grant Agreement: HORIZON Action Grant Budget-Based**

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

# Partea A – Informații generale

Această secțiune oferă informații generale privind propunerea. Completați câmpurile corespunzătoare pentru fiecare secțiune:

- acronim
- titlul propunerii
- durata în luni
- cuvinte cheie
- descriptori
- rezumat.

Dacă aveți nevoie de clarificări cu privire la o secțiune, puteți face clic pe butoanele cu semnul întrebării pentru a obține explicații asupra informațiilor pe care trebuie să le furnizați pentru acel câmp/secțiune.

Administrative forms

Proposal ID  
Acronym

### 1 - General information

Fields marked \* are mandatory

Topic:	HORIZON-WIDERA-2022-TALENTS-03-01	Type of Action:	HORIZON-CSA
Call:	HORIZON-WIDERA-2022-TALENTS-03	Type of Model Grant Agreement:	HORIZON-AG

Acronym \* Acronym is mandatory

Proposal title \* Min. 200 characters (with spaces). Must be understandable for non-specialists in your field.

Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: " " &

Duration in months Estimated duration of the project in full months.

Free keywords Enter any words you think give extra detail of the scope of your proposal (max 200 characters with spaces).

Please select well-defined descriptor(s) that best characterise(s) the subject of your proposal, in descending order of relevance. Note that descriptor(s) will be used to identify the best qualified evaluators for your proposal.

**Add Descriptors**

Discipline:  
Subdiscipline:  
Descriptor 1 Descriptor:

**Remove**

Abstract \* Short summary (max. 2,000 characters, with spaces) to clearly explain the objectives of the proposal, how they will be achieved, their relevance to the work programme.

Will be used as the short description of the proposal in the evaluation process and in communications with the programme management committee and other interested parties.

Do not include any confidential information.

Use plain typed text, avoiding formulas and other special characters.

If the proposal is written in a language other than English, please include an English version of this abstract in the Technical Annex section.

# Partea A – Participanți (1)

Pentru a furniza informațiile despre participanți, faceți clic pe **Show** în secțiunea **Participants**.

< Exit form      Table of contents      General Information >

Table of contents    Validate form    Save form    Save & exit form

Administrative forms

Call: **HORIZON-WIDERA-2022-TALENTS-03**  
( Fostering balanced brain circulation (BBC) - ERA Talents)

Topic: **HORIZON-WIDERA-2022-TALENTS-03-01**

Type of Action: **HORIZON-CSA**  
(HORIZON Coordination and Support Actions)

Proposal number: **SEP-210878628**

Proposal acronym: **Acronym is mandatory**

Type of Model Grant Agreement: **HORIZON Action Grant Budget-Based**

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

Apoi faceți clic pe **Show Participant's details**.

< General Information      Type or select a participant      Budget >

Table of contents    Validate form    Save form    Save & exit form

Administrative forms

Proposal ID

Acronym

## 2 - Participants

List of participating organisations

#	Participating Organisation Legal Name	Country	Role	Action
1	XXXXXXXX	Lithuania	Coordinator	Show Participant's Details

# Partea A – Participanți (2)

Informațiile de bază despre coordonator vor fi introduse automat.

Va trebui să completați informațiile despre **Departments carrying out the proposed work** și **Main contact person**.

Administrative forms

Departments carrying out the proposed work

Add a Department

?

Department 1

Department name *Name of the department/institute carrying out the work.*  not applicable

Same as proposing organisation's address

Street *Please enter street name and number.*

Town *Please enter the name of the town.*

Postcode *Area code.*

Country *Please select a country.*

Administrative forms

Main contact person

This will be the person the EU services will contact concerning this proposal (e.g. for additional information, invitation to meetings, reading of evaluation results, negotiating to start grant preparation). The data on how to reach only. Details (name, first name and e-mail) of files Contact person should be added in the step "Participants" of the submission wizard.

Title  Gender:  Woman  Man  Not binary

First name\*  Last name\*

E-Mail\*

Position in org. *Please indicate the position of the person.*

Department *Name of the department/institute carrying out the work.*  Same as organisation name

Same as proposing organisation's address

Street *Please enter street name and number.*

Town *Please enter the name of the town.* Post code *Area code.*

Country *Please select a country.*

Website *Please enter website.*

Phone  Phone 2

Page 2

## Partea A – Participanți (3)

Includeți **doar** cercetătorii implicați în proiect.

Etapele carierei:

- **Category A Top grade researcher**: cel mai înalt grad/post în care se desfășoară cercetarea.
- **Category B Senior researcher**: Cercetătorii care lucrează pe poziții diferite de cele de senior în poziție de top, dar cu mai multă experiență decât absolvenții de doctorat nou calificați (nivel 8 IsCED).
- **Category C Recognised researcher**: primul grad/post în care un absolvent de doctorat nou calificat va fi recrutat.
- **Category D First stage researcher**: Fie doctoranzi de nivelul 8 IsCED care sunt angajați ca cercetători, fie cercetători care lucrează în posturi care nu necesită în mod normal o diplomă de doctor.

Administrative forms

Researchers involved in the proposal

Title	First Name	Last Name	Gender	Nationality	E-mail	Career Stage <sup>?</sup>	Role of researcher (in the project)	Reference Identifier	Type of identifier	Add
▼			▼	▼		▼	▼		▼	Remove

Page 4

\* Cercetătorii sunt profesioniști implicați în conceperea sau crearea de noi cunoștințe. Ei efectuează cercetări și îmbunătățesc sau dezvoltă concepte, teorii, modele, tehnici de instrumentare, software sau metode operaționale. (Manualul Frascati 2015)  
Include, de asemenea, persoana responsabilă de propunere dacă este un cercetător.

# Partea A – Participanți (4)

## Organizațiile participante trebuie să:

→ aleagă rolul în proiect

### Administrative forms

#### Role of participating organisation in the project

- Project management
- Communication, dissemination and engagement
- Provision of research and technology infrastructure
- Co-definition of research and market needs
- Civil society representative
- Policy maker or regulator, incl. standardisation body
- Research performer
- Technology developer
- Testing/validation of approaches and ideas
- Prototyping and demonstration
- IPR management incl. technology transfer
- Public procurer of results
- Private buyer of results
- Finance provider (public or private)
- Education and training
- Contributions from the social sciences or/and the humanities
- Other  
If yes, please specify: (Maximum number of characters allowed: 50)

Page 5

→ să furnizeze o listă de până la 5 **publicații**; până la 5 dintre cele mai relevante **proiecte sau activități anterioare și infrastructuri semnificative și/sau orice echipamente tehnice importante**, relevante pentru activitățile propuse.

List of up to 5 publications, widely-used datasets, software, goods, services, or any other achievements relevant to the call content.

Type of achievement	Short description (Max 500 characters)	Add

List of up to 5 most relevant previous projects or activities, connected to the subject of this proposal.

Name of Project or Activity	Short description (Max 500 characters)	Add

Description of any significant infrastructure and/or any major items of technical equipment, relevant to the proposed work.

Name of infrastructure of equipment	Short description (Max 300 characters)	Add

Page 6

## Partea A – Participanți (5)

Existența unui plan de egalitate de gen este un criteriu de eligibilitate pentru organismele publice, instituțiile de învățământ superior și organizații de cercetare din statele membre și țările asociate.

### Gender Equality Plan



Does the organization have a Gender Equality Plan (GEP) covering the elements listed below?

Yes  No

#### Minimum process-related requirements (building blocks) for a GEP

- **Publication:** formal document published on the institution's website and signed by the top management
- **Dedicated resources:** commitment of human resources and gender expertise to implement it.
- **Data collection and monitoring:** sex/gender disaggregated data on personnel (and students for establishments concerned) and annual reporting based on indicators.
- **Training:** Awareness raising/trainings on gender equality and unconscious gender biases for staff and decision-makers.
- **Content-wise, recommended areas to be covered** and addressed via concrete measures and targets are:
  - o work-life balance and organisational culture;
  - o gender balance in leadership and decision-making;
  - o gender equality in recruitment and career progression;
  - o integration of the gender dimension into research and teaching content;
  - o measures against gender-based violence including sexual harassment.



# Partea A – Buget (1)

→ Pentru a furniza informațiile financiare, faceți clic pe butonul **Show** din secțiunea **Budget**.  
 Detaliile privind costurile eligibile pot fi găsite în condițiile de apel, în Model Grant Agreement și în ghidurile aferente (în special, EU Grants AGA Annotated Grant Agreement).

Call: HORIZON-WIDERA-2022-TALENTS-03  
 (Fostering balanced brain circulation (BBC) - ERA Talents)  
 Topic: HORIZON-WIDERA-2022-TALENTS-03-01  
 Type of Action: HORIZON-CSA  
 (HORIZON Coordination and Support Actions)  
 Proposal number: SEP-210878628  
 Proposal acronym: Acronym is mandatory  
 Type of Model Grant Agreement: HORIZON Action Grant Budget-Based

Table of contents

Section	Title	Action
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show

→ Următorul pas este să completați tabelul Budget.

Administrative forms  
 Proposal ID  
 Actions Acronyms is mandatory

3 - Budget

No	Name of beneficiary	Country	Role	Personnel cost€	Subcontract agents€	Purchase costs - Travel and subsistence€	Purchase costs - Equipment€	Purchase costs - Other goods, works and services€	Indirect cost€	Total eligible costs	Funding rate	Minimum EU contribution to eligible costs	Requested EU contribution to eligible cost€	Max grant amount	Income generated by the action	Financial contribution	Own resources	Total estimated income
1	XXXXX	IT	Coordinator	0	0	0	0	0	0	0.00	100	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL				0	0	0	0	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

# Partea A – Buget (categorii de costuri)



## A. PERSONNEL COSTS

- **A.1** Employees
- **A.2** Natural persons under direct contract
- **A.3** Seconded persons
- **A.4** SME owners and natural person beneficiaries



## B. SUBCONTRACTING COSTS



## C. PURCHASE COSTS

- **C.1** Travel and subsistence
- **C.2** Equipment
- **C.3** Other goods, works and services



## D. OTHER COST CATEGORIES

- **D.1** Financial support to third parties
- **D.2** Internally invoiced goods and services
- **[D.3 Transnational access to research infrastructure unit costs]**
- **[D.4 Virtual access to research infrastructure unit costs]**
- **[D.5 PCP/PPI procurement cost]**
- **[D.6 Euratom Cofund staff mobility costs]**
- **[D.7 ERC additional funding]**
- **[D.8 ERC additional funding (subcontracting, FSTP and internally invoiced goods and services)]**



## E. INDIRECT COSTS

Disclaimer: Information not legally binding



# Partea A – Etică și securitate (1)

Pentru a furniza informații despre aspectele legate de etică și de securitate faceți clic pe butonul **Show** din secțiunea **Ethics and security**.



**Call: HORIZON-WIDERA-2022-TALENTS-03**  
(Fostering balanced brain circulation (BBC) - ERA Talents)

**Topic: HORIZON-WIDERA-2022-TALENTS-03-01**

**Type of Action: HORIZON-CSA**  
(HORIZON Coordination and Support Actions)

**Proposal number: SEP-210878628**

**Proposal acronym: Acronym is mandatory**

**Type of Model Grant Agreement: HORIZON Action Grant Budget-Based**

Table of contents

Secțiune	Titlu	Acțiune
1	General information	Show
2	Participants	Show
3	Budget	Show
4	Ethics and security	Show
5	Other questions	Show



Administrative forms

Proposal ID

Answer

4 - Ethics & security

Ethics Issues Table

Section	Page
<b>1. Human Embryonic Stem Cells and Human Embryos</b>	Page
Does this activity involve Human Embryonic Stem Cells (hESC)?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does this activity involve the use of human embryos?	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>2. Humans</b>	Page
Does this activity involve human participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does this activity involve interventions (physical also including imaging technology, behavioural treatments, etc.) on the study participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation (EU/535/2012) (using pharmaceuticals, biologicals, radiopharmaceuticals, or advanced therapy medicinal products)?	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>3. Human Cells / Tissues (not covered by section 1)</b>	Page
Does this activity involve the use of human cells or tissues?	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>4. Personal Data</b>	Page
Does this activity involve processing of personal data?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does this activity involve further processing of previously collected personal data (including use of pre-existing data sets or sources, merging existing data sets)?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Is it planned to export personal data from the EU to non-EU countries? Specify the type of personal data and countries involved.	<input type="radio"/> Yes <input checked="" type="radio"/> No
Is it planned to import personal data from non-EU countries into the EU or from a non-EU country to another non-EU country? Specify the type of personal data and countries involved.	<input type="radio"/> Yes <input checked="" type="radio"/> No
Does this activity involve the processing of personal data related to criminal convictions or offences?	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>5. Animals</b>	Page
Does this activity involve animals?	<input type="radio"/> Yes <input checked="" type="radio"/> No
<b>6. Non EU Countries</b>	Page
Will some of the activities be carried out in non-EU countries?	<input type="radio"/> Yes <input checked="" type="radio"/> No
In case non-EU countries are involved, do the activities undertaken in these countries raise potential ethics issues?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Is it planned to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered flora or fauna samples, etc.)?	<input type="radio"/> Yes <input checked="" type="radio"/> No

## Partea A – Etică și securitate (2)

Tabelul **Ethics Issues** ar trebui completat ca o parte esențială a propunerii. Vă rugăm să parcurgeți tabelul și să indicați ce elemente se referă la propunerea dumneavoastră, răspunzând cu Yes sau No.

Dacă răspundeți **Yes** la oricare dintre întrebări, indicați în caseta adiacentă la care pagină din partea tehnică a propunerii pot fi găsite informații suplimentare referitoare la această problemă de etică și furnizați informații suplimentare cu privire la această problemă de etică în secțiunea Ethics Self-Assessment.

Table of contents	Validity form	Save form	Save & exit form
<b>Administrative forms</b>			
Proposal ID: SEP-20240101			
Access			
<b>4 - Ethics &amp; security</b>			
Ethics Issues Table			
<b>1. Human Dignity: Basic Cells and Human Embryos</b>			
Does this activity involve Human Embryos: Basic Cells (hESCs)?			
Does this activity involve the use of human embryos?			
<b>2. Human</b>			
Does this activity involve human participants?			
Does this activity involve interventions (physical data including imaging technology, behavioral treatments, etc.) on the study participants?			
Does this activity involve conducting a clinical study as defined by the Clinical Trial Regulation (EU) 2019/1201? (Using pharmaceuticals, biologics, psychopharmaceuticals, or advanced therapy medicinal products)			
<b>3. Human Cells / Tissues (not covered by section 1)</b>			
Does this activity involve the use of human cells or tissues?			
<b>4. Personal Data</b>			
Does this activity involve processing of personal data?			
Does it involve the processing of special categories of personal data (e.g. genetic, biometric and health data, racial/ethnic identity, political opinion, religious or philosophical beliefs)?			
Does it involve profiling, systematic monitoring of individuals, or processing of large sets of special categories of data or intensive methods of data processing (such as, for example, predictive analytics, etc.)?			
Does this activity involve further processing of previously collected personal data (including use of processing data sets or servers, analyzing existing data sets)?			
Is it planned to export personal data from the EU to non-EU countries? Specify the type of personal data and countries involved.			
Is it planned to export personal data from non-EU countries into the EU or from a non-EU country to another non-EU country? Specify the type of personal data and countries involved.			
Does this activity involve the processing of personal data related to criminal convictions or offences?			
<b>5. Animals</b>			
Does this activity involve animals?			
<b>6. Non-EU Countries</b>			
Will some of the activities be carried out in non-EU countries?			



**Administrative forms**

Proposal ID: SEP-20240101

Access

**Ethics Self-Assessment**

**Ethical assessment of the objectives, methodology and likely impact**

Explain in detail the identified issues in relation to:

- objectives of the activities (e.g. study of vulnerable populations, etc.)
- methodology (e.g. clinical trials, involvement of children, protection of personal data, etc.)
- the potential impact of the activities (e.g. environmental damage, stigmatisation of particular social groups, political or financial adverse consequences, misuse, etc.)

Evaluating character: 3000

**Compliance with ethical principles and relevant legislation**

Describe how the issues identified in the ethics issues table above will be addressed in order to adhere to the ethical principles and what will be done to ensure that the activities are compliant with the EU national legal and ethical requirements of the country or countries where the trials are to be carried out. It is recalled that for activities performed in a non-EU country, they should also be allowed in at least one EU Member State.

Remaining character: 3000

Pentru mai multe informații despre fiecare dintre problemele de etică - ['How to Complete your Ethics Self-Assessment'](#).

## Partea A – Etică și securitate (3)

Vă rugăm să indicați, răspunzând cu **Yes** sau **No** la toate întrebările din tabelul **Security issues**, dacă activitatea propusă va utiliza și/sau genera informații care ar putea ridica probleme de securitate.

### Administrative forms

Proposal ID

Acronym

### Security issues table

?

1. EU Classified Information (EUCI) <sup>2</sup>		Page
Does this activity involve information and/or materials requiring protection against unauthorised disclosure (EUCI)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does this activity involve non-EU countries?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2. Misuse		Page
Does this activity have the potential for misuse of results?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
3. Other Security Issues		Page
Does this activity involve information and/or materials subject to national security restrictions? If yes, please specify: (Maximum number of characters allowed: 1000)	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Are there any other security issues that should be taken into consideration? If yes, please specify: (Maximum number of characters allowed: 1000)	<input type="radio"/> Yes <input checked="" type="radio"/> No	

<sup>2</sup>According to the Commission Decision (EU, Euratom) 2015/444 of 13 March 2015 on the security rules for protecting EU classified information, European Union classified information (EUCI) means any information or material designated by an EU security classification, the unauthorised disclosure of which could cause varying degrees of prejudice to the interests of the European Union or of one or more of the Member States.

<sup>3</sup>Classified background information is information that is already classified by a country and/or international organisation and/or the EU and is going to be used by the project. In this case, the project must have in advance the authorisation from the originator of the classified information, which is the entity (EU institution, EU Member State, third state or international organisation) under whose authority the classified information has been generated.

<sup>4</sup>EU classified foreground information is information (documents/deliverables/materials) planned to be generated by the project and that needs to be protected from unauthorised disclosure. The originator of the EUCI generated by the project is the European Commission.

Dacă un răspuns este Yes, indicați în caseta adiacentă la care **pagina** din partea tehnică a propunerii pot fi găsite informații suplimentare referitoare la această problemă.

# Validare

Faceți clic pe **Validate** pentru a verifica datele. Erorile și avertismentele vor fi listate la sfârșitul formularului.

**Erorile** vor fi marcate cu **roșu**, în timp ce **avertismentele** vor fi marcate cu **galben**.



**Validations**

Your proposal cannot be submitted until the errors below are corrected

**Part A Form**

- Budget - 1 error(s)
- Ethics - 1 error(s)
- General information - 1 error(s)
- LMT - 1 error(s)
- Other questions - 1 error(s)

**Part B and annexes**

This mandatory attachment is missing: **Part B**

The following warnings will not block the submission of your proposal, but may affect its admissibility and eligibility during evaluation

**Eligibility warnings**

Call requires at least 3 participant(s) from different Widening States, currently you have 1

**Part A Form**

## Concluzii finale

- **Depuneți** o versiune finală a propunerii **cu câteva zile înainte de termenul limită!** (pentru a evita blocarea sistemului informatic sau problemele de incompatibilitate ale sistemului).  
Propunerile depuse prea târziu nu vor fi acceptate.
- Puteți trimite propunerea **de câte ori doriți până la termenul limită**. Fiecare versiune nouă va înlocui versiunea anterioară. Odată ce apelul este închis, ultima versiune trimisă va fi cea evaluată.
- **Evitați** ca propunerea (partea aferentă organizației dumneavoastră) să fie completată de către cu mai mulți utilizatori din organizație în același timp.
- **Nu** editați propunerea **în mai multe browsere/ferestre** în același timp.
- **Salvați** modificările **frecvent!** Nu se salvează date până când nu faceți clic pe butonul **SAVE**.