

HOW TO approach the Community Platform

INTRODUCTION

The Net4Society Community Platform is the online space for all Cluster 2 oriented organizations to gather, meet and discuss potential collaborations for future CL2 calls for proposals of Horizon Europe. It also provides access to all Net4Society brokerage events.

Before you take a deep dive into what the Platform has to offer, you first need to set-up your account, that you will be using during your stay here.

REGISTRATION AND SETTING-UP AN ACCOUNT

To register on our Community Platform, simply go [HERE](#) and click on the register button. Fill in all details requested by the form: personal, organizational, and most importantly - choose call topics of interest for your team and organization.

Once your registration is validated by the admin team, you can start using all functionalities of the Platform.

STEP 1: finalize your profile

Your profile on the Platform serves as a business card - the more interesting it is, the more chances to attract stakeholders that will be ideal for your future Horizon Europe applications!

Describe your organization and team in a concise manner, highlighting most important aspects of your work. This kind of information is what your future collaborators look for the most. Avoid generic descriptions that can otherwise be found on your organization's website or social media. Instead, focus on what you really can offer:

- expertise,
- new solutions that your organization has in-house,
- ideas for projects etc.

Wrap-up the preparation of your profile by choosing topics of Cluster 2 calls that are most relevant to your organization's R&I strategy. This will be the key issue that will aid your next steps while using our platform.

During times with no open calls in Cluster 2, you can still use and benefit from our Platform to find partners for other projects or collaborative activities in other parts of Horizon Europe or other funding programs.

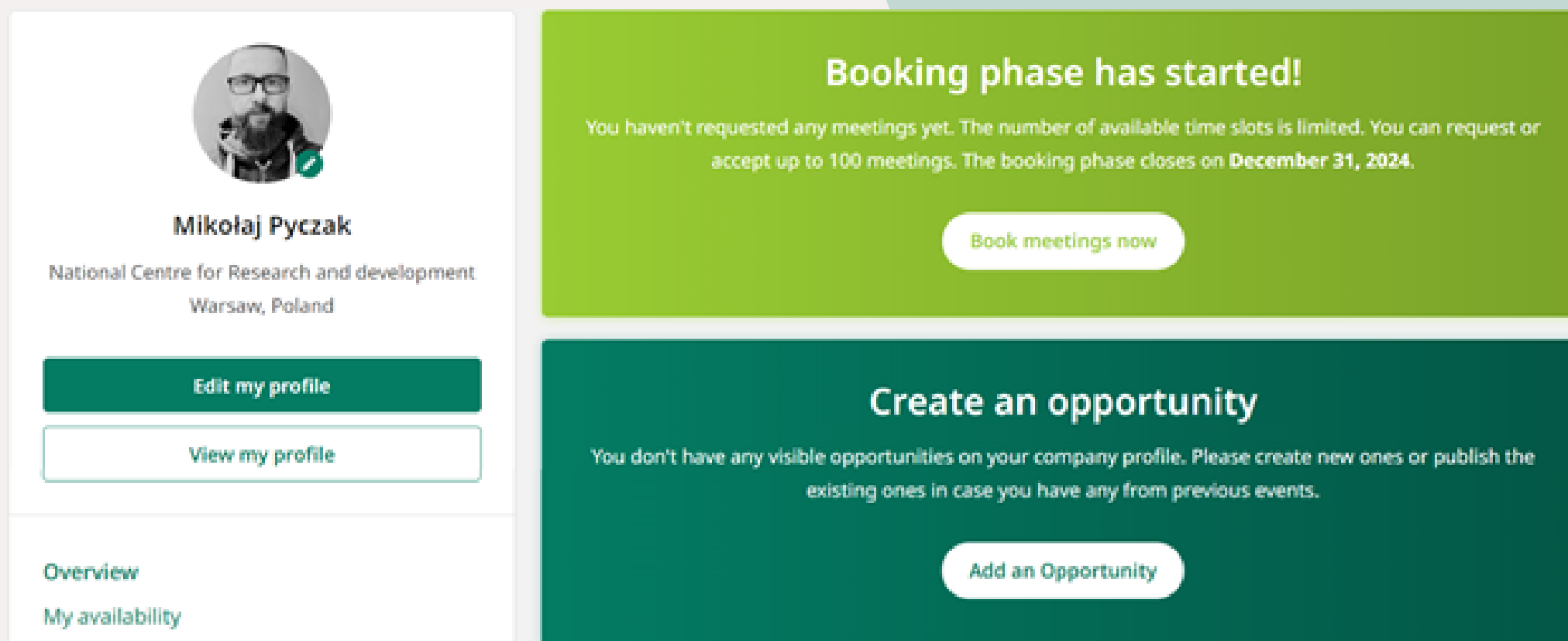


Figure 1: Your profile!

You can make changes and EDIT your profile at any given time by simply clicking “Edit my profile” button.

STEP 2: submitting offers for the marketplace

When ready, you can send in your contribution to the Marketplace. This feature allows to publish and browse collaboration offers for Cluster 2 call. To upload such an offer, simply go to your profile and click on “Add an Opportunity” (see screenshot above). You will be moved to a simple form that allows you to provide a title and description of your offer: this can be:

- a project idea,
- a solution you want to offer to project teams you want to join,
- or simply a request for a consortium search.

Just make sure that the description is clear and attractive and that you have chosen what kind of partnership you are looking for.

You can also add images, files, and videos to your Marketplace entry, to make it even more attractive. There is no limit on the number of entries you make, just make sure they are relevant to Cluster 2 calls and topics and always up to date.

Once a call is closed, make sure to delete your contribution to avoid unwanted requests and an unprofessional impression of your outdated entry.

STEP 3: browsing participants and marketplace

The participant list and Marketplace offers are available from the top menu of the website.

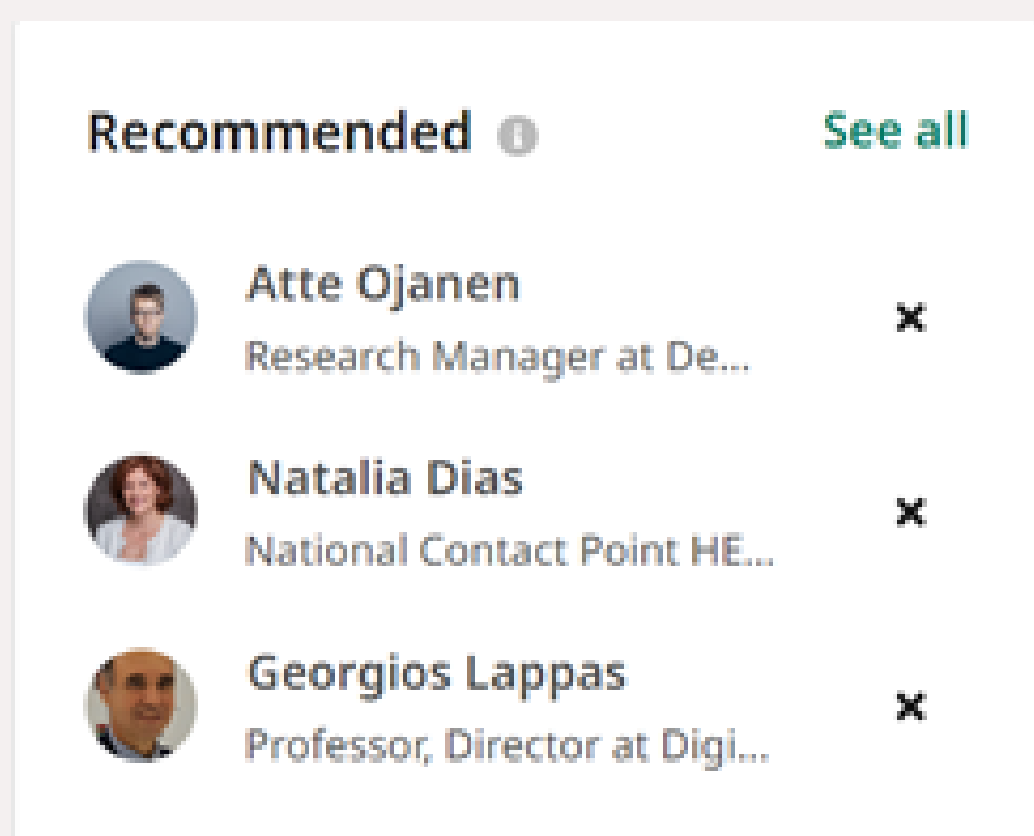


Figure 2: Recommended participants

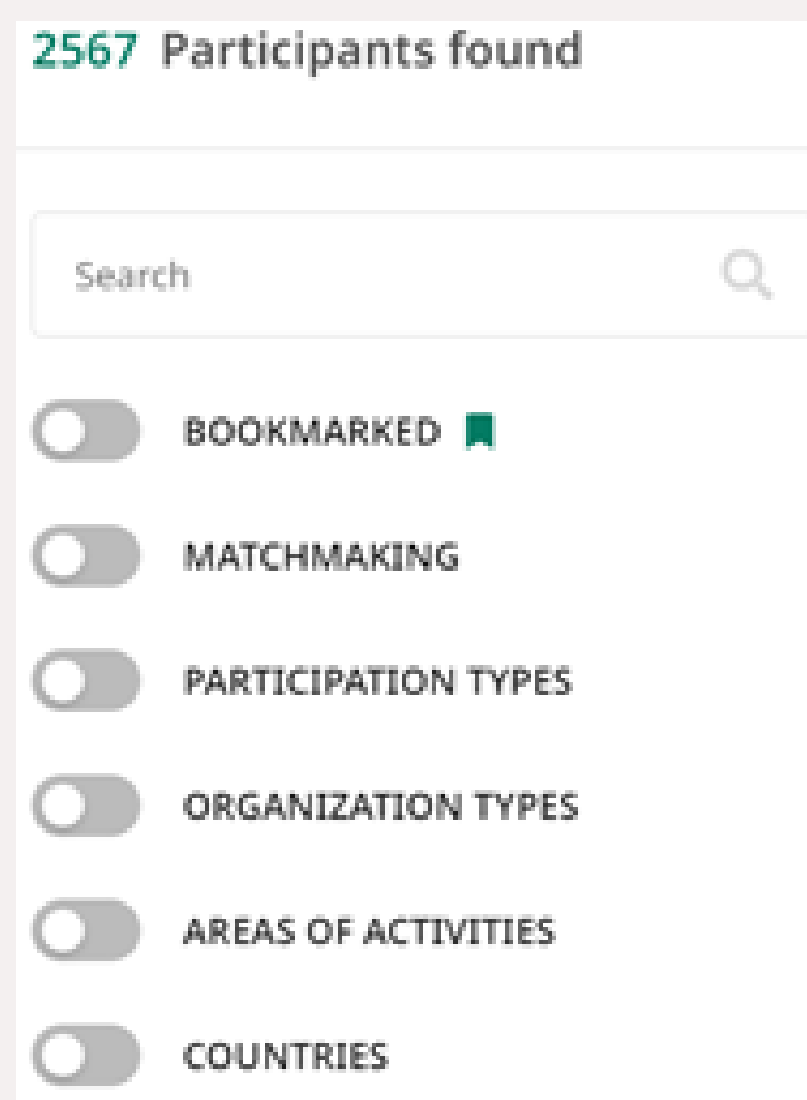


Figure 3: Search participants by criteria

Participants section offers access to all people who have registered to the Platform. The system recommends potential matches basing on comparison of profiles (figure 2) but you can also use the filtering options to narrow down your search criteria (figure 3). Once the search is complete, a list of participants that match your search will be provided (see below).

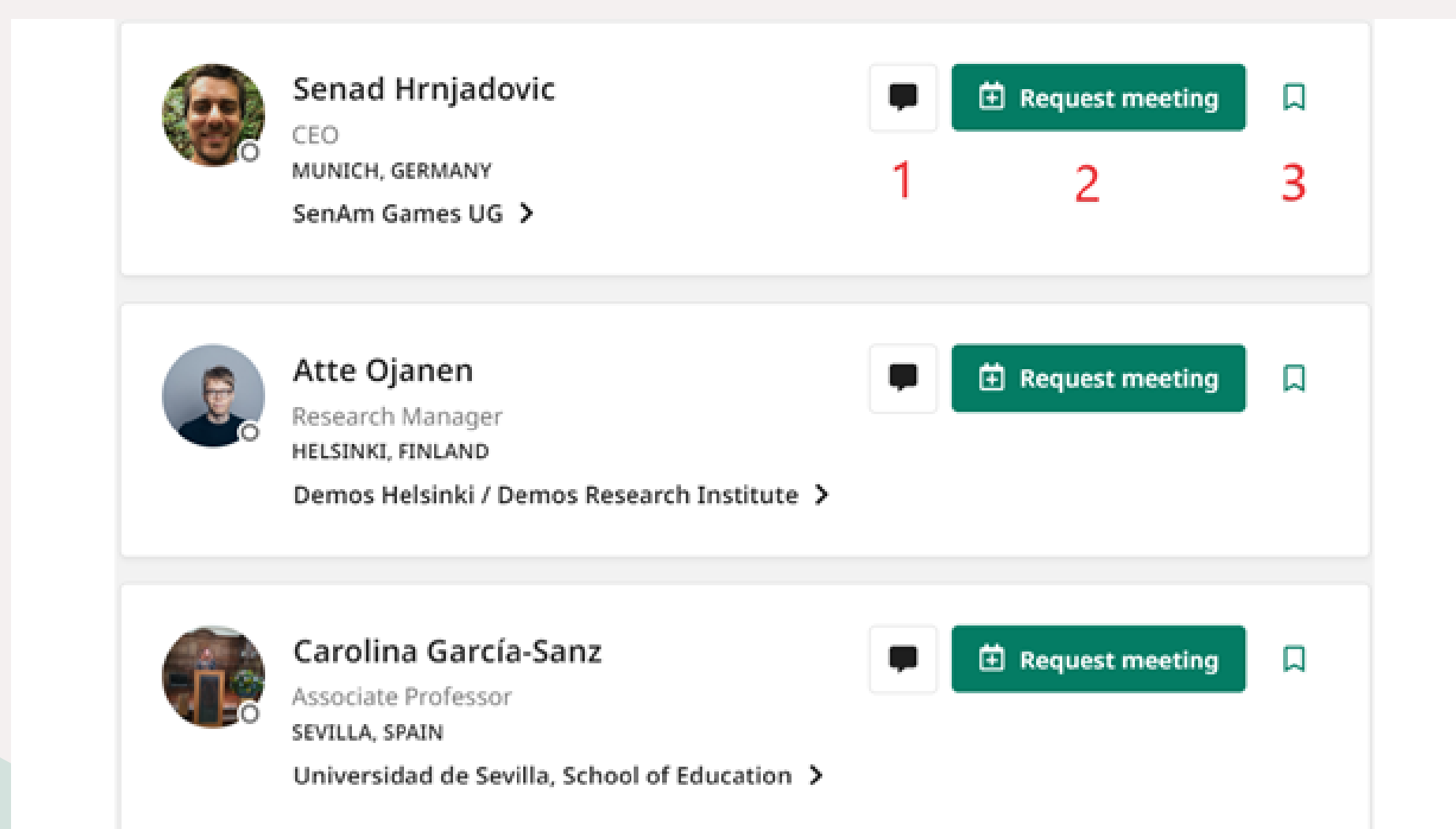


Figure 4: Browse through selected participants!

Now you can browse and read every profile you have filtered. You can also send messages through the internal chat facility (1), request online meetings (2) or simply bookmark chosen profiles and access them later directly from your personal profile page (3).

Once you send out (or receive) meeting invitations please consult the [HOW TO](#) section of our Platform for more information on how to prepare for the meeting and about the technical requirements of the system.

The Marketplace section offers similar functionalities. You can filter the submissions and choose to reach out via in-house chat (1) or set up a video bilateral meeting (2).

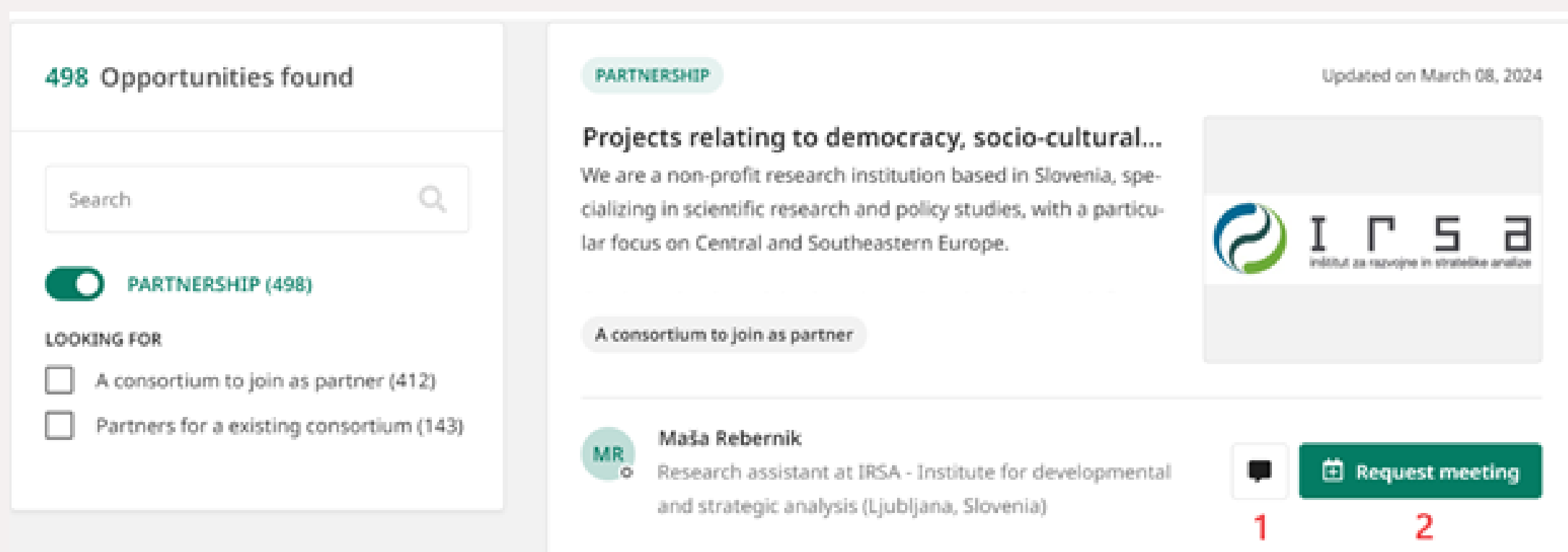


Figure 5: Browse through the marketplace!